



**QUAID-E-AZAM ACADEMY FOR EDUCATIONAL
DEVELOPMENT, GOVT. OF THE PUNJAB
WAHDAT COLONY, LAHORE
No. QAED/CCI/B39/1/22/4514
Dated: 22-11-2022**



Subject: - **06-WEEKS PROMOTION LINKED MANDATORY TRAINING OF EDUCATIONAL MANAGERS FROM BS-18 TO BS-19 (BATCH-39 Female)**

Kindly refer to the subject cited above.

2. Quaid-e-Azam Academy for Educational Development (QAED) is entrusted with the responsibility to enhance the professional development of teachers and improve the quality of learning in public schools. Accordingly, QAED has planned **06-Weeks Promotion Linked Mandatory Training of Educational Mangers (BS 18-19)** of School Education Department from **28-11-2022 to 06-01-2023** at QAED, Punjab, Lahore. This training will address areas related to job description of educational managers which includes administrative, financial, academic leadership, behavioral aspects with application on information communication technology to improve professional expertise for effective disposal of assignments and to ensure quality education in Punjab as per vision of the Chief Minister, Punjab and School Education Department, Government of the Punjab.

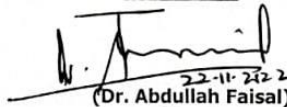
3. Quaid-e-Azam Academy for Educational Development (QAED), Wahdat Colony, Lahore invites you to attend PLT as per given schedule:

Batch #	Name of Training	Duration		Activity	Venue	Reporting Time
		From	To			
39	06-Weeks Promotion Linked Mandatory Training of Educational Managers (BS-18 to BS-19)	28-11-2022	06-01-2023	Training	Training Wing-I Provincial QAED	Latest By 08:00am sharp

4. For successful conduct of aforementioned training, Participants are requested to take following necessary steps:

- The Participants are directed to attend training at QAED as per schedule.
- The participants are requested to bring face masks and hand sanitizers, without facemask the participants will not be allowed to attend the training sessions. Participants will have to observe all SOPs for prevention of COVID-19.
- Participants will have to observe dress codes during training, as notified by School Education Department. A suit or dress pant, dress shirt with necktie and proper shoes, Shalwar Qameez with Sherwani or Waist Coat and proper shoes. Ladies are advised to wear decent clothes with close shoes. Sports activities are mandatory; therefore, Participants are advised to bring track suit and joggers.
- Jeans, sports shoes, T-Shirt or any other type of casual dressing shall not be allowed during training sessions.
- For completion of assignments, Participants are advised to bring personal laptops and USB/Flash drive.
- Participants reporting second day of training or late on the first day are not allowed to attend the training.
- The participants are requested to follow the directions strictly to avoid any problem.

5. For any further information/clarification, please feel free to contact **Mr. Umar Zafar Ch**, on his Mobile No. **0333-4485441** or visit website of QAED www.qaed.edu.pk


22-11-2022
(Dr. Abdullah Faisal)
Course Coordinator-I

C.C

A copy is forwarded for information and necessary action to:

- PS to Secretary School Education Department, Government of the Punjab
- PS to Director General, QAED, Punjab, Lahore
- PA to Additional Director General, QAED, Punjab, Lahore
- Director Public Instructions, Punjab (SE), Lahore
- Regional Programme Manager concerned with the request to ensure 100% attendance at QAED.
- CEO (DEA) concerned with the request to relieve the officer and to report to QAED for Training.
- Deputy Director (Admn & Finance)/Assistant Director (Admn), QAED, Punjab, Lahore for information and necessary action please.
- Deputy Director (Logistics & Estate), QAED, Punjab, Lahore to ensure logistic arrangements well before time.
- Deputy Director (Planning, QA&ME & Material Development), QAED, Punjab, Lahore.
- Data Base Manager, with the requested to upload the list of above said training.
- All concerned participants and school heads.



QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT

6-Weeks Promotion Linked Mandatory Training of Educational Managers BS 18-19 (Batch-39)

Duration: From 28-11-2022 To 06-01-2023

SR.#	STY NO.	NAME	SUBJECT	DESIGN	PLACE OF POSTING	DISTRICT	CNIC NO.
1	338	KHALIDA PARVEEN	MATH	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL 12/BC (M)	BAHAWALPUR	31202-5816045-0
2	339	NAJMA SHARIF AKHTAR	MATH	SSS	GOVT. GIRLS HIGH SCHOOL 42/DB YAZMAN	BAHAWALPUR	31202-0295924-8
3	340	DR. SHAKILA BABY	MATH	SR.HM	GOVT GIRLS HIGH SCHOOL, 203/RB SHAMAS ABAD	FAISALABAD	33100-0892682-0
4	341	NAJMA AKHTAR	PHY EDU	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, SETTLITE TOWN	BAHAWALPUR	31205-0027994-2
5	342	ZAIB UN NISA	PHY EDU	SSS	QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT (M)	BAHAWALPUR	31202-0232997-0
6	343	HUMAIRA REHMAN	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, BAGH	JHANG	33202-6992924-2
7	345	SAIMA RAZA	BOTANY	SSS	GOVT GIRLS PP HIGER SECONDARY SCHOOL JHORA ABBAD	KHUSHAB	38201-5379136-6
8	346	RUBINA SHAHEEN	BOTANY	SR.HM	GOVT GIRLS HIGH SCHOOL, 65/GB	FAISALABAD	33104-6174113-4
9	347	ZAIB UN NISA	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, TULAMBA	KHANEWAL	36104-0638025-8
10	348	TANZEELA NAZIR	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, QADIR PUR RAN	MULTAN	36302-9953376-8
11	349	FARZANA ASLAM	MATH	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, BHAMBA KALAN	KASUR	36502-6254996-0
12	350	ZEENAT ASHIANA	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, GAOWSHALLA	SAHIWAL	36501-6931355-6
13	351	YASMEEN GULL KHAN	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, HASSAN ABDAL	ATTOCK	35200-1489624-2
14	352	UROOJ MUBASHAR CHEEMA	ZOOLOGY	SSS	QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT, GHAKKAR	GUJRANWALA	34101-2384507-0
15	353	MISBAH FAROOQ UPPAL	CHEMISTRY	SSS	GOVT. KHAWAJA MUHAMMAD SAFDAR GIRLS HIGHER SECONDARY SCHOOL	SIALKOT	34501-1940660-4
16	354	SHAISTA QAMAR	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL 89/6-R	SAHIWAL	36402-0781156-6
17	355	AMBER YASIN	HISTORY	SR.HM	GOVT GIRLS HIGH SCHOOL	NANKANA SAHIB	35402-1942340-8
18	356	MISBAH RAMZAN	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, KARARI KOT	BHAKKAR	38101-0247469-0
19	357	ATIRA MUNIR	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, WAHDAT ROAD	LAHORE	33201-8567680-4
20	358	SOFIA FARDOUS	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, JIHAZ GROUND	SAHIWAL	31102-2981280-4
21	359	SHAGUFTA PARVEEN	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, KACHI BASTI KAMALIA	TT SINGH	33302-2175331-4
22	360	SHAHNILA ALTAF	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, RAVI ROAD	LAHORE	35202-3530578-0
23	361	SHAZIA TOUSEEF	CHEMISTRY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, CHEENA	BHAKKAR	38101-0631404-2
24	362	AYESHA AZHAR	PSYCHOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, BARKI	LAHORE	36502-1278779-2
25	363	ARSHIA KANWAL	GEOGRAPHY	SR.HM	GOVT GIRLS HIGH SCHOOL, JAMAN SHAH	LAYYAH	61101-3852116-2
26	364	TAHIRA RAFIQ	ZOOLOGY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, CHAH BOHAR WALA	MULTAN	36302-6280354-8
27	365	TEHSEEN SADAF	HISTORY	SR.HM	GOVT GIRLS HIGH SCHOOL BADSHAH PUR	MB DIN	34401-0583587-4
28	366	SAMINA MUZAMMIL	ECONOMICS	SR.HM	G.G. MIDDEL MODEL SCHOOL, OLD FROUIT MARKET	LAHORE	33105-4547991-6
29	367	NAFEESA RASHID	HISTORY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, BAGH SARDARAN	RAWALPINDI	37104-0966788-6
30	368	HUMAIRA SALEEM	ECONOMICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, BAGH	JHANG	33303-2083165-8
31	369	TAYYABA JAMSHAD	STATISTICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, SHUJABAD	MULTAN	36304-6882438-4
32	370	QUDSIA SAMMAN	PHY EDU	SR.HM	GOVT GIRLS HIGH SCHOOL, BHIKHI	SHEIKHUPURA	34104-2197755-2
33	371	FARRUKH HUMA NAQVI SYEDA	STATISTICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, FAROOQA ABAD	SHEIKHUPURA	35404-3207090-4
34	372	NADIA IFTIKHAR	ECONOMICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, CHAWINDA	SIALKOT	34602-7805448-4
35	373	ABIDA PARVEEN	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, 115/JB	FAISALABAD	33100-0654236-6
36	374	TAHIRA JABEEN	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, RENALA KHURD	OKARA	35101-2404091-6
37	375	TABBASUM RASHID		SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL SAMANABAD	LAHORE	35202-2405507-4

SR.#	STY NO.	NAME	SUBJECT	DESIGN	PLACE OF POSTING	DISTRICT	CNIC NO.
38	376	NAZMA ALLAH RAKHI	GEOGRAPHY	SSS	QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT, KOT LAKHPAT	LAHORE	34102-0502313-2
39	377	ASIFA RAUF	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL NISHAT ABAD	FAISALABAD	33100-9278481-8
40	378	UBAIDA ZAFAR	GEOGRAPHY	SSS	GOVT. M.C GIRLS HIGHER SECONDARY SCHOOL SAMAN ABAD	FAISALABAD	33104-2089792-8
41	379	RUKHSANA KAUSAR	PAK STUDY	SSS	Dy.DEQ(W-EE) CHOUBARA	LAYYAH	32202-2455386-4
42	380	SOBIA AMBREEN	PAK STUDY	SSS	QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT, TALAGANG	CHAKWAL	37203-1484268-8
43	381	SAIRA HAFIZA	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, GHAKAR MITTER	GUJRANWALA	34104-2270765-8
44	382	AFSHAN JABEEN	PHY EDU	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL HARNOLI	MIANWALI	----
45	383	SADIA SHAHAB	GEOGRAPHY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, SAGRI	RAWALPINDI	33200-6470162-8
46	384	SARA MAJID	ISLAMIAT	SSS	GOVT. ISLAMIA GIRLS HIGHER SECONDARY SCHOOL	JHELUM	37301-5508407-6
47	385	SALMA NAUREEN	PAK STUDY	SR.HM	GOVT GIRLS HIGH SCHOOL, JATLI	RAWALPINDI	37401-2474517-0
48	386	NASIM AKHTAR	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, KOT FATEH KHAN	ATTOCK	37102-1237234-0
49	387	ABIDA AKRAM	ISLAMIAT	SR.HM	GOVT GIRLS HIGH SCHOOL MEER MUHAMMAD	KASUR	35102-0583551-0
50	388	SAIMA AMIN	HISTORY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, TIBBA SULTAN PUR	VEHARI	36602-7192816-0
51	389	ROBINA KAUSAR	PAK STUDY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL NO. 01 DINA.	JHELUM	37301-2271774-4
52	390	HINA GUL	HISTORY	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, 105/SB	SARGODHA	38403-3297103-8
53	391	SYEDA KHALIDA AZIZ	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, LALIAN	CHINIOT	33201-1538462-4
54	392	KALSOOM MANSHA	ISLAMIAT	SR.HM	GOVT GIRLS HIGH SCHOOL ELLAHABAD	KASUR	35102-1939547-0
55	393	TANZILA ANWAR	PHY EDU	SSS	QUAID-E-AZAM ACADEMY FOR EDUCATIONAL DEVELOPMENT PUNJAB, LAHORE.	LAHORE	35200-6954468-5
56	394	RAHEELA	ECONOMICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, CHAK NO. 170	JHANG	33100-7674634-6
57	395	SHAGUFTA PARVEEN	GEOGRAPHY	SSS	DY.DEQ W TEHSIL DUNIYA PUR	LODHRAN	36101-3529791-4
58	396	BUSHRA SULTANA	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, PIR MEHAL	TT SINGH	37301-2269359-8
59	397	MUSSARAT JABEEN	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, FAROOQABAD	SHEIKHUPURA	35404-3877817-0
60	398	SHAMAILA ARSHAD	POL SCIENCE	SSS	GOVT GIRLS HIGH SCHOOL QILA KALAR WALA, PASRUR	SIALKOT	34102-0389609-6
61	399	ROBINA KHALIQ	ECONOMICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, RAJANA	TT SINGH	33301-6914007-4
62	400	FARZANA KANWAL	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, NEHANG	SARGODHA	38405-1546409-0
63	401	ASMAT NASEEM	POL SCIENCE	SR.HM	GOVT GIRLS HIGH SCHOOL, BHALLAR JOGI	ATTOCK	37102-1225942-2
64	402	UZMA RANI		SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, SATELLITE TOWN	JHANG	33203-1342155-4
65	403	RAZIA MUKHTAR		SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, IQBAL NAGAR	SAHIWAL	36104-1356894-2
66	404	ASIFA NAUREEN	ARABIC	SSS	GOVT MC GIRLS HIGHER SECONDARY SCHOOL, SAMANABAD	FAISALABAD	33100-6653004-8
67	405	ASMA TANVIR	CIVICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, SAGRI	RAWALPINDI	37402-0939067-4
68	406	SHAZIA SULTAN	STATISTICS	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, LAB EXCELLENT ATTACHED WITH QAED NAWA SHER	MULTAN	36302-6379735-2
69	407	SADIA HAMEED	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL	KHUSHAB	34602-0660598-0
70	408	RIFFAT KALSOOM	ISLAMIAT	SSS	GOVT GIRLS HIGHER SECONDARY SCHOOL, 42/SB	SARGODHA	38403-2010596-4